

Due to Ms. B. by Nov. 27th

# High School Partnership Program

Tunxis Community College

Application Packet



**Start earning college credit now as a junior or senior in high school!**

## **APPLICATION PERIODS**

**Fall Application & Testing Period:**  
April 1 – June 1

**Spring Application & Testing Period:**  
October 1 – December 1

**Enroll in a college class tuition free!**

The High School Partnership Program is a selective program that gives high school juniors and seniors an opportunity to take college courses at Tunxis Community College. All college credits earned may be applied to degree programs offered at Tunxis Community College or other regionally accredited colleges/universities.

## High School Partnership participants can earn 12 to 16 college credits while still in high school.

Selected students are eligible to take one course during spring and fall semester at Tunxis Community College free of charge. Course enrollment is on a space available basis. Students will be responsible for their transportation to campus, the cost of books and supplies. Applicant eligibility is based on the following criteria:

- Student must be in their junior or senior year of high school and have an overall “B” average
- Student is recommended by their High School Guidance Counselor
- Student receives appropriate, college-level scores on the English and math placement test or is granted a waiver based on SAT or ACT scores.

### THE APPLICATION PACKET

Students must submit:

A Tunxis Community College application.

A completed High School Partnership Program Recommendation form.

An official copy their high school transcript with current cumulative G.P.A.

Complete the placement test or submit SAT/ACT scores with testing waiver form.

### APPLICATION & TESTING PERIODS

**Fall application period: April 1 – June 1**

**Spring application period: October 1 - December 1**

Send application materials to Tunxis Community College, Admissions Office, 271 Scott Swamp Road, Farmington, CT 06032 or to Tamika Davis, Director of Admissions at [tdavis@tunxis.edu](mailto:tdavis@tunxis.edu).

### SCHEDULING YOUR PLACEMENT TEST

After submitting application materials, students sign up for a placement test. The Admissions Office will email you a Student ID# to schedule your placement test. **To schedule a placement test, call our Academic Success Center at (860)773-1530. It is important that you identify yourself as a High School Partnership Candidate.**

To be accepted into the program, placement into college level coursework is required either through the English and math placement test or a testing waiver (SAT or ACT scores – see enclosed waiver request form).

**If you are taking the placement test, the English and math components must be taken in their entirety, regardless of the course desired, course pre-requisites, or lack of pre-requisites.** Test results are used to determine a student’s admission to the Partnership Program and whether course pre-requisite levels have been met.

## **RETURNING PARTNERSHIP STUDENTS**

**Students currently in the program who wish to continue each semester must re-apply** by submitting an updated high school transcript and Recommendation form.

They do not have to retake the College's placement test. Students who do not re-apply will not be allowed to continue in the program. However, if higher placement test results are needed to meet a course pre-requisite, students re-applying do have the option to re-take the test for this application cycle.

## **PREVIOUSLY NOT ACCEPTED**

If you previously applied to the High School Partnership Program and were not accepted, we encourage you to retake the placement test if you are reapplying. Your highest scores will be used to determine eligibility.

## **COURSE REGISTRATION INFORMATION**

- All students applying to the program will be notified via email regarding their acceptance status; emails will be sent a month after the end of the application period. Be sure to list an email address on your application that you check regularly.
- Students accepted into the program will be informed directly by the Admissions Office as to the date of their required orientation and registration. **The official orientation and registration date will be issued to students in their acceptance email.**
- Since registration is on a space available basis, registration for the High School Partnership Program takes place just prior to the start of the semester. If you do not attend orientation and registration you risk the chance of not being enrolled in a course.

# High School Partnership Application Packet Checklist

**Incomplete applications will not be considered.** It is the applicant's responsibility to ensure all required forms have been submitted to the admissions office.

## A complete application must contain all of the following:

	Tunxis Community College application
	High School Partnership Recommendation form
	Current official copy of high school transcript w/ cumulative GPA
	Placement test scores or SAT/ACT scores with completed waiver <ul style="list-style-type: none"> <li>○ The placement test must be scheduled by calling 860.773.1530.</li> <li>○ The placement test must be taken prior to the end of the application period.</li> </ul>

## APPLICATION & TESTING PERIODS

**Fall application period: April 1 – June 1**

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TUNXIS COMMUNITY COLLEGE  
**APPLICATION FOR EXEMPTION FROM PLACEMENT TESTING**

Note: This waiver does not override prerequisites.

Name \_\_\_\_\_ Email \_\_\_\_\_

Banner Student ID: @ \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

\_\_\_\_\_ My **SAT** or **ACT** score exempts me from **ENGLISH** placement testing.  
Score should be no more than 2 years old. NOT VALID WITHOUT DOCUMENTATION

\_\_\_\_\_ My **SAT** or **ACT** score exempts me from **MATH** placement testing.  
Score should be no more than 2 years old. NOT VALID WITHOUT DOCUMENTATION

\_\_\_\_\_ I have completed **freshman college-level English** at an accredited US college with a grade of C or higher.

Name of College \_\_\_\_\_ NOT VALID WITHOUT COPY OF  
**UNOFFICIAL TRANSCRIPT**

\_\_\_\_\_ I have completed **freshman college-level math** with a grade of C or higher.

Name of College \_\_\_\_\_ NOT VALID WITHOUT COPY  
**OF UNOFFICIAL TRANSCRIPT**

\_\_\_\_\_ I have taken **Accuplacer** at another college within the last 2 years. \*

Name of College \_\_\_\_\_ NOT VALID  
WITHOUT DOCUMENTATION

\*Note: Colleges administer different Accuplacer subtests. Tunxis may require additional Accuplacer testing. Course placements are according to Tunxis placement policies.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE RETURN TO: Garth Pelton, Academic Support Center  
Tunxis Community College, 271 Scott Swamp Rd.  
Farmington, CT 06032  
Email: [tx-asc@tunxis.edu](mailto:tx-asc@tunxis.edu) / Fax: (860) 606-9707

## Tunxis SAT / ACT Policy

To submit SAT or ACT scores for Tunxis course placements, students should complete the *Application for Exemption from Placement Testing* form. Documentation of SAT or ACT scores and test date must also be submitted (high school transcript, official score report, or unofficial score report printed from test web site). Test scores should be no more than 2 years old.

Old SAT: Test was administered *before* March 2016

New SAT: Test was administered *beginning* in March 2016

### ENGLISH

Old SAT Critical Reading	New SAT Reading	ACT English and Reading Combined	Tunxis Course Placement
450 or higher	25 or higher	37 or higher	ENG-101

### MATH

Old SAT Math	New Math SAT	ACT Math	Tunxis Course Placement
450 -- 499	480 – 529		MAT 137L *See note below
500 – 549	530 – 569	18 - 21	MAT 135, 137, 137L, 139
550 – 599	570 – 619	22 - 25	MAT-141, 146, 152, 165
600 – 649	620 - 669	26 - 28	MAT-172 or MAT-190
650 or higher	670 or higher	29 or higher	MAT-186

\*MAT 137L: Intermediate Algebra for the Liberal Arts is a credit-level course that serves as a prerequisite for Statistics, Number Systems, and Math for Liberal Arts only. Students who will need other math courses should not take this course.